



Noorda College of Osteopathic Medicine Deans' Council
April 13th, 2022 – West Conference Room

Present

John Dougherty, DO – Dean
Alexa Levine, MA – Assistant Dean of Institutional Effectiveness
Alice Akunyili, MD – Assistant Dean for Academic Affairs
M'Lindsey Romero, DO, BUS – Faculty in Osteopathic Principles and Practice
Lynsey Drew, DO – Assistant Dean for Clinical Affairs
Maria Vazquez-Amaral, JD, Med – Assistant Dean for Medical Simulation
Sondra Jepson, DHSc, MSW – Assistant Dean for Graduate Medical Education
Casey Himmelsbach, MSML, MBA – Associate Dean for Student Affairs
Kristen Anderson, MSW – Assistant Dean for Student Affairs
Kyle Bills, DC, PhD – Associate Dean for Research

Not Present – Excused

Alejandro Rojas-Sosa, MBA – Chief Financial Officer
Jennifer Brown, NTP, MS Ed - Associate Dean of Academic Affairs
Michael Rhodes, MD – Associate Dean for Clinical Affairs
Schyler Richards, BA – Vice President for Institutional Advancement
Leslie Manley, PhD – Director of Assessment

Ad Hoc

Becky Ortinez, MBA – Project Manager in Technology Operations
Sarah Miles, BS - Administrative Assistant for HR/Dean

Meeting Minutes

Call to Order – 1:05 PM

Motion to Approve Minutes

Motion: Dr. Bills

Second: Dr. Akunyili

Dean

- Earlier today we received questions from commissioners at COCA
- Open session with COCA will be one hour and held on May 5th
- Due to the COMLEX PE being cancelled, NBOME has come out with new recommendations; They are also proposing a new level of accreditation (Evidence for Clinical Skills Inventory) and it is up for public comment until May 4th
- The ceremonial signing of HB295 took place yesterday

Standing Committees

Curriculum Committee

- Curriculum council OMS outlines have been passed
- All quiz deadlines will now be on Sundays

Finance

- Finance committee has received budget proposals from all departments. There may be questions from them up until May 1st
- In final stage of securing 80,000 sq. ft. of rental space at Sykes. Power is set up; Wifi nodes will soon be set up.

Committees and Bylaws

- Nothing new to report

Faculty Council

- Upcoming meeting Friday

Media and Information Technology

- Surface Pro 8's will be delivered April 24th
- Hiring update: Dallas Allen, IT Helpdesk - Tier II, new hire
- Close to signing a contract for financial software (Blackbaud, FINEXT); Planning to begin utilizing by upcoming fiscal year.

Academic Affairs

- Above and beyond the Needs Assessments, faculty please let them know if there are items they would like addressed at the Faculty Retreat coming up in June
- At the upcoming AACOM, we are heavily represented with three presentations, one of which is a video and two which are live

Clinical Affairs

- Ready to launch lottery process
- Students will be credentialed before they leave campus at the end of May
- OMM department meeting, will be discussing how to get second year students to be teaching assistants for the OPP lab
- Working with QI to get BLS certification
- Working on third- and fourth-year content creation and scheduling
- LDS hospital would like to be included as an opportunity for clinical rotations

Simulation

- Pediatric mannequin (Aria) was delivered last week
- Two more mannequins are on order (maternal fetal simulators)
- Currently doing interviews for Standardized Patients
- Using Vimedix for OB/GYN purposes this week
- Will be ordering four task trainers; Parts should be here first couple of weeks of May

Advancement

- Plans to name the screening of the elementary school children "Kaufusi's Keikis"
- Tomorrow there will be a meeting with other interprofessional educators around the state; Discussions about partnering will take place.

- Goal is to have the first screening towards the end of the first semester next year, and additional elementary schools during the second semester. End goal is to have every elementary school in Provo (K-5) involved within 3-4 years. City council members have been met with individually; Enthusiastic and supportive.

Graduate Medical Education

- There is interest from Timpanogos Regional about starting a pediatric residency program
- Have finished the non-electronic version of ACGME's ONMM application; Dr. Halma is reviewing it. Once there is a sponsoring institution, can proceed with electronic portion.
- Speakers' bureau of subject matter experts is being created

Student Affairs

- 109 paid acceptance fee's (first and second fee), 135 offers currently pending, 77 paid matriculation fees, 50/50 male/female, 16% URM, 506 average MCAT, 3.4 average science GPA, 3.49 average overall GPA, 103 students are registered for Accepted Student Day.
- 20-25 students attended the BYU open house, ambassadors attended. UVU open house will be tomorrow.
- Please attend Ramadan event; Students will be conducting a panel.
- Diversity Art Contest submissions are due April 29th
- Students are utilizing the food pantry; Meeting today with other COM schools, food insecurity is a common theme across the country. Non-perishable and hygiene items are appreciated. May reach out to Clark Bishop to take part in additional welfare system.
- Registrar position is posted
- \$70,000 scholarship is currently available; Students may apply until Monday
- Working with other COMs on tuition comparisons

Research

- First student author peer reviewed paper was accepted into the journal of Future Medicinal Chemistry
- Machine learning engineer has created algorithms in software, and a visual representation of students who closely represent the demographics of students Noorda may be looking for. Intended to reduce workload as well as entertain more primary applicants that may have initially been eliminated due to an application shortcoming. Allows for sifting through applications quicker than the current method.
- Last week, discussed with Roseman the advancement of their South Jordan campus to a BSL2 facility. Also, came to an agreement in kind that there will be an engagement of a grant matching program for faculty.
- Similar/successful discussions with BYU's Technology Transfer Office regarding generating of seed funds and sharing of a portfolio and intellectual property.
- We now have our first position on a BYU PhD committee
- Noorda research symposium is taking place in May; Abstract deadline is April 19th
- Beginning next month, a research podcast will be broadcast twice/month (items such as upcoming events in research and showcases of successes will be spoken on)
- Along with Dr. Kriak, have written a research misconduct allegation policy and handbook (mandatory compliance document needed to move forward with federal funding)

Interprofessional Development

- Meeting tomorrow with other interprofessional educators around the state; Discussions about partnering will take place. Goal is to have the first screening towards the end of the first semester next year.

Due Process

- Nothing new to report

New Business

- Vote has been taken and the student clinic shadowing policy has been approved.

Adjournment: 2:15

Minutes prepared by: Sarah Miles