



**Noorda College of Osteopathic Medicine Deans' Council**  
**September 29<sup>th</sup>, 2022 – West Conference Room**

**Present**

John Dougherty, DO – Dean  
Michael Rhodes, MD – Associate Dean for Clinical Affairs  
Alexa Levine, MA – Assistant Dean of Institutional Effectiveness  
M'Lindsey Romero, DO, BUS – Faculty in Osteopathic Principles and Practice  
Jennifer Brown, NTP, MS Ed - Associate Dean of Academic Affairs  
Alice Akunyili, MD – Assistant Dean for Academic Affairs  
Chris Milliken, BS – Director of Technology Operations  
Lynsey Drew, DO – Assistant Dean for Clinical Affairs  
Steven Embley, DO, MBA, BA – Assistant Dean for Clinical Sciences  
Leslie Manley, PhD – Director of Assessment  
Schlyer Richards, BA – Vice President for Institutional Advancement  
Sondra Jepson, DHSc, MSW – Assistant Dean for Graduate Medical Education  
Kristen Anderson, MSW – Assistant Dean for Student Affairs  
Kyle Bills, DC, PhD – Associate Dean for Research

**Not Present – Excused**

Alejandro Rojas-Sosa, MBA – Chief Financial Officer  
Casey Himmelsbach, MSML, MBA – Associate Dean for Student Affairs  
Sarah Miles, BS - Administrative Assistant for HR/Dean

**Meeting Minutes**

**Office of Dean**

Letter for exemption of 6 month move in rule  
Facilities survey of students on current facilities October 2022  
New pods waiting for fire marshal approval

**Academic Affairs**

2<sup>nd</sup> year – Second semester syllabus ready to go  
1<sup>st</sup> year – CEPA midterm tomorrow

**Clinical Affairs**

3<sup>rd</sup> year Schedules being developed  
Working with community docs on rotations  
Meeting with UoU for affiliation agreement for Primary Children's  
Mass casualty event at American Fork this morning  
All student insurance docs current

**Graduate Medical Education**

Online CME system up and running  
Controlled Substance CME set for April 2023  
Dr Jepson taking TAGME certification test next week

Dr Dougherty starts on UMEC on Monday

**Student Affairs**

3000 applications/ 1374 completed/ a little over 500 interviews scheduled to date

Nationwide apps down 6.7%

Financial Aid workshops for current students this month

Added another 2<sup>nd</sup> year HPSP

**Research**

Genomics lab a month away from being ready to go

Students' presentations coming up soon

NIH U24 Submission with Univ South Florida on Manipulative Medicine

Behavioral Health Consortium reaching out to outpatient rehab facilities