**Noorda College of Osteopathic Medicine Dean’s Council**

**January 22, 2020**

**Present**  
Michael Rhodes, MD – Associate Dean for Clinical Affairs  
Lynsey Drew, DO – Assistant Dean for Clinical Affairs  
Kyle Bills, DC, PhD – Associate Dean for Research  
Alice Akunyili, MD – Assistant Dean for Academic Affairs  
Jennifer Brown – Associate Dean for Academic Affairs

**Not Present - Excused**  
John Dougherty, DO – Dean  
Jeff Bate, MBA – Chief Financial Officer  
GME  
COSGP  
IT  
Associate Dean for Student Affairs  
  
**Ad Hoc**  
Alexa Levine, MA – Executive Director

**Meeting Minutes**

**Call to Order - 1:00 PM**

**Approve Minutes from January 8, 2020 Meeting  
Motion: Jen  
Second: Dr. Drew**

**COSGP**   
Nothing to Report

**Curriculum Council**   
Nothing to Report

**Finance**  
Travel Budget: All travel must be approved by Dr. Dougherty   
AACOM: Attendance not required  
COCA: Determining the required participants to attend in-person  
Budget meetings scheduled for mid-February to discuss budget needs

**Committees & Bylaws**   
No additional policies to report from last Dean’s Council Meeting

Employee Handbook  
Discusses and receives approval from President’s Council

**Faculty Council**   
Nothing to Report

**Media & Information Technology  
Academic Affairs**  
HoloPatient: Licensing for two products for $5,000 until school opens. If continuing with HoloPatient after the school opens licensing content costs $16,000 for one year or $21,000 for two years.  
Must review HoloPatient content policies.

Google Lenses: Cheaper option, creates 3D simulation with phone, creates AR, can capture video content able to be saved in drive. Available to create any content.

BodyViz demo is coming next week January 29th

**Clinical Affairs**  
Dr. Rhodes and Dr. Drew are going to Limbs & Things next month to view simulation equipment. Testing equipment for faculty to practice and create content prior to the school opening.

**Notes:**   
Investigating IT options now to help decide what people want to order.

**Academic Affairs** **Updates**  
First faculty member, Chair of Biomedical Sciences begins in August. Will begin creating course content, assigning learning objectives by May 1st. Curriculum schedule is being updated.

Dr. Prinster formally applied for the Chair of Biomedical Sciences position on NinjaGig.

**Clinical Affairs Updates**OPP Department  
Dr. Danto’s first meeting. Utah license is officially pending.   
Letter of Intent sent to Dr. Richard Porter, Dr. M’Lindsey Romero, and Dr. Steve Embley

GME Department  
Waiting to work on GME placement until we get Associate Dean for GME. Must apply for hospital to be approved as a training site.

**Student Affairs Updates**Casey Himmelsbach Associate Dean for Student Affairs interview candidate. Interview scheduled for Wednesday January 29, 2020

**Research** **Department Updates**  
Looking for clinical data collection for publishing  
Dr. Bills to speak with Jeff regarding the budgets to approve grants.   
Artificial Intelligence**:** recording doctor/patient relations – can start looking for key indicators of success between interactions. Want to set up integrations with biometrics to view heart rate, blood pressure to get an understanding of how doctors/trainees are affecting patients. Will gather pre-liminary data from RMU PTs, PA, etc. Standardized patients used in first and second year could be beneficial with voice interactions.

Diagnosis protocol to train a variety of students from different schools to put them through a protocol to see what we come up with. Lack of rigor of presenting requirements. Can publish the standard of lack of accountability.

Data Visualization Experts: We have two graduate students and 40 undergraduate students

AOA grant submission anticipated for next Friday

**Professional Development**   
Nothing to Report

**Due Process Resolution**Nothing to Report

**New Business:** Dr. Danto to attend COMLEX Level 2 item writing team collaboration.

**Adjournment: 2:00 PM**

**Next Dean’s Council Meeting**: Wednesday February 5 1:00 PM